

**THE COOPERATIVE REPUBLIC OF GUYANA
MINISTRY OF HUMAN SERVICES AND SOCIAL SERVICES**

INVITATION FOR BIDS (IFB)

- 1. Ministry of Human Service and Social Security** referred to as “the Procuring Entity”, invites eligible bidders to submit their bids for the **Supply & Delivery of Pre-packed Hampers for DCU.**
- 2.** Required period of supply: April to December 2026.
- 3.** The bidding documents may be obtained and be examined by any interested bidder. Bids can be purchased for a non-refundable fee in the amount of **Two Thousand Five Hundred Guyana Dollars \$2,500.00** at the following address. Ministry of Human Services and Social Security Lot 357 Lamaha & East Streets, Georgetown. Email address: procurementmhss@gmail.com.
- 4.** All Bidders should submit their bids together with an original bid security to the sum of 2% from Bid Grand Total not later than **09:00am hours on “12th day of March 2026** at the address: **National Procurement and Tender Administration Board, Ministry of Finance, Main & Urquhart Streets, Georgetown, Guyana.**
- 5.** Bids shall be valid for **one hundred and twenty (120) days** after the date of bid opening.
- 6.** Bidders shall submit **original** tender along with **two (2) Electronic Copies (flash drives only)** with the exact PDF version of the original tender at the time of submission.
- 7.** Late bids will be rejected and returned to bidders unopened. Bids will be opened in the Presence of bidders’ representatives.
- 8. Bids which are not clearly labeled will not be opened.**
- 9.** Bids shall be opened by the National Procurement and Tender Administration Board in the presence of Bidders’ representatives who wish to attend at 09:00am on **12th day of March 2026** at the address: **49 Main and Urquhart Streets.**

Dr. Erica Forte MD
Permanent Secretary